

**PROCEDURE
FOR
ONLINE CONSENT MANAGEMENT & MONITORING SYSTEM**



STATE POLLUTION CONTROL BOARD, ODISHA
(DEPARTMENT OF FOREST & ENVIRONMENT, GOVT. OF ODISHA)
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PROCEDURE FOR ONLINE CONSENT MANAGEMENT AND MONITORING SYSTEM


INTRODUCTION

In order to bring transparency in processing application for Consent to Establish and Consent to Operate under the provisions of Water (Prevention & Control of Pollution) Act, 1974 and Air (Prevention & Control of Pollution) Act, 1981. An Online Consent Management and Monitoring System (OCMMS) has been introduced by the Board with effect from 01.11.2014 to discuss consent to operate application under the provision of Water(PCP) Act, 1974 and Air (PCP) Act, 1981. The system aims at reducing the processing time of application and related paper works, thereby overall performance will improve. The OCMMS is highly interactive menu driven, user friendly and a customized package which will be used by non-specialists and users. The navigation in the system is user friendly both for applicants and Boards officials.


There are two parts of operational procedure of on line consent management system. Part-A of the procedure contains the instruction for the applicant who makes the application online and Part-B is for the officials of State Pollution Control Board, Odisha who will process the application. The step by step procedure in both the sections are presented so that a non-specialist can easily navigate through all the instructions for making a successful application to the Board and the State Pollution Control Board officials can process the application early.

PART - A


1. For making an application for obtaining consent to operate the applicant shall go through the State Pollution Control Board website at URL <http://www.ospcboard.org> or <http://www.odocmms.nic.in> in the home page of the URL. Please click on “online application”.
2. Registration : Before submitting the application online, the applicant has to register , for the new users user ID and password is to e generated by clicking on the “ New Industry Link of the website” .
3. The existing users who has ID and password they can login directly to OCMMS.


**State Pollution Control Board, Odisha**
ରାଜ୍ୟ ପ୍ରଦୂଷଣ ନିୟନ୍ତ୍ରଣ ବୋର୍ଡ଼, ଓଡ଼ିଶା


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**Mr. Bikram Keshari Anukha**
Hon'ble Minister of Forest & Environment, Govt. of Odisha

**Mr. Aditya Prasad Padhi, IAS**
Chairman, SPCB, Odisha

**Sri Rajiv Kumar, IFS**
Member Secretary, SPCB, Odisha

Programmes & Projects

Ongoing **Completed**

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Public Hearing Status

[Completed Public Hearing](#)

[Forth Coming Public Hearing](#)

What's New

[Notice to all Health Care Unit having 100 beds and above for obtaining Consent from the Board for Discharge of Waste Water](#)

[Change of Address of Ministry of Environment, Forest & Climate Change.](#)

Citizen Forum

[Citizen Charter](#)

[Citizen Forum](#)


Vision & Mission

Vision

To help Odisha pursue its cherished aspiration of sustainable development with its inhabitants and their future generations assured to breathe clean


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Photo Gallery



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Online Consent Management and Monitoring System



Water Cess

Environmental Monitoring Data

Home Page - Online Consent Management & monitoring system

- Industry user need to select “Industrial login” after registration to fill up their application immediately after signing up with OCMMS website and same login and password is to be used for subsequent applications.

Government of India
Ministry of Environment & Forest
Odisha State Pollution Control Board

Online Consent Management & Monitoring System

Home Faqs Environment Policy Tenders Notices Contact Us

SPCB Login Industrial Login

User ID

Password

459385

Enter Login

[Enter code shown above](#)

[New Industry Registration](#) [Forget Password](#)

about spcb

The Pollution Control Board has been established as a regulatory authority for implementing various pollution control laws. The board is committed to provide pollution free environment to the people of State. The Board has undertaken various studies of underground water. [More..](#)

news corner

- Sri Rabi Narayan Senapati, I.A.S. joined as Chairman
- Board has opened a new Regional Office
- Some more power delegated to Regional Offices in the 83 rd Board Meeting [More...](#)

important link

- [Odisha State Pollution Control Board](#)
- [Ministry of Environment & Forests](#)

Send us your feedback and suggestions

[click here for any kind complaints or query](#)

Latest updates nt Applications Received : 47 [Consent Granted : 13 Consent Rejected : 1]

Hazardous Waste: To create awareness among people regarding pollution control. [More..](#)

Water & Air Pollution: Pollution Control Board is awareness among people regarding pollution. [More..](#)

Biomedical Wastes: Board wants sustainable development. [More..](#)

Fee Calculator

Consent Type: ☒ CTE ☐ CTO

Consent For: ☒ Air ☐ Water ☐ Both

Ind Category: ☒ Red ☐ Orange ☐ Green

Capital Investment(in Lakhs):

Consent Fee: ₹

Calculate



Odisha State Pollution Control Board
(Department of Forest and Environment)
Government of Odisha

Online Consent Management & Monitoring System

Supported by MoEF, Govt. of India

Home

The Pollution Control Board has been established as a regulatory authority for implementing various pollution control laws. The board is committed to provide pollution free environment to the people of state. The Board has undertaken various studies of underground water, soil and air to take remedial steps to control pollution.

Send us your feedback and suggestions

[click here for any kind complaints or query](#)



MINING
INDUSTRY

Industry Details

Occupier Details

Industry Name *	<input type="text" value=""/>	(max 50 characters)
Industry Address *	<input type="text" value=""/>	(enter industry/mine address)
City Survey No./Revenue Survey No.:	<input type="text" value=""/>	(enter plot number)
City:	<input type="text" value=""/>	(enter city of industry locality)
District *	Not Selected	
Tehsil:	<input type="text" value=""/>	(enter industry tehsil)
Pin :	<input type="text" value=""/>	(enter PIN of industry address)
Phone Number *	<input type="text" value=""/>	(STD Code - Number)
Fax No. With Code :	<input type="text" value=""/>	(STD Code - Number)
E-Mail Address :	<input type="text" value=""/>	e.g. info@abc.com

(I) Fill up - Industry details

MINING
INDUSTRY

Industry Details

Occupier Details

Industry Name *	<input type="text" value=""/>			(max 50 characters)
Industry Address *	<input type="text" value=""/>			(enter industry/mine address)
City Survey No./Revenue Survey No.:	<input type="text" value=""/>			(enter plot number)
City:	<input type="text" value=""/>			(enter city of industry locality)
District *	Not Selected			
Tehsil:	<input type="text" value=""/>			(enter industry tehsil)
Pin :	<input type="text" value=""/>			(enter PIN of industry address)
Phone Number *	<input type="text" value=""/>	<input type="text" value=""/>	(STD Code - Number)	
Fax No. With Code :	<input type="text" value=""/>	<input type="text" value=""/>	(STD Code - Number)	
E-Mail Address :	<input type="text" value=""/>			e.g. info@abc.com
Category:	Not Selected			
Industry Type:	<input type="text" value=""/>			
Whether industry premises declared as prohibited Area:	NO			
Working Seasons per year:	From	<input type="text" value="Jan"/>	To	<input type="text" value="Jan"/>
Scale of Industry :	<input type="text" value="Micro"/>			
Industry Status *	<input type="text" value="Operational"/>			(select current status)
Commissioning Month/Year:	<input type="text" value="January"/>	<input type="text" value="1925"/>		
Industry Registration/ License/DIC No./Date/Registered Authority:	<input type="text" value="31/10/2014"/>			
Enter Capital Investment (in lakhs)				
(Plant & Machinery) *	(Land)	(Building)	(Total)	
<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	
Shifts in Industry :	<input type="text" value="General Shift"/>			
No. of persons attending the factory per day:	<input type="text" value=""/>			
No. of persons residing in the premises:	<input type="text" value=""/>			

Fields marked * are mandatory

Save
Reset

STEPS FOR ENTERING INDUSTRY DETAIL INFORMATION FOR NEW INDUSTRY REGISTRATION

1. After filling all details of Industry Details there is an option to fill up Occupier details. In occupier details “Hint Question” is very important for user because it is required in the case of change in password or when password is forgotten.
2. E mail address is also important in occupier details. Because of this mail address user will receive information from OCMMS.
3. The next important point is “Do you want to send login credential in mail?” To receive information by E-mail ‘Yes’ is selected .

MINING ☐ INDUSTRY ☒

Industry Details **Occupier Details**

Occupier Name* (maximum 50 chars)

Designation* (designation of occupant)

Address* (address, max 100 chars)

City/Village: (city of address)

District* (write district/state)

Tehsil* (select tehsil)

Pin: (PIN of occupant address)

Phone No. With Code* (STD Code - Number)

Fax No. With Code: (STD Code - Number)

Mobile No: (occupant mobile no)

E-Mail Address* e.g. info@abc.com

Status of Applicant: Individual

Name, Address and Telephone of the Chairman/Managing Director/Managing Partner/Owner/Board of Directors:

Example:-
Name:- Munish
Designation:- Chairman
Address:- Jabalpur
Period Of
Tenures:- 25/01/2005 To
21/06/2009
Telephone:- 3234123

Hint Question* (select question)

Your Answer* (answer of hint question)

Click to generate Password* Click here to generate password

Generated Password* 155 This is one time password

Do you want to send login credential in mail? ☒ yes ☐ no (Click Yes to email registration details)

Fields marked * are mandatory

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4. Two icon namely “Save” and “Reset” can be seen at the above of the form for filling up of occupier details.

5. The applicant can “Reset” the form if he wants any corrections and save it by clicking “Save” button.
6. “Save” button is used to save document

After clicking the “Save” button, user will receive the used ID and temporary password as highlighted on screen.



NOTE:-Please note down user ID & password for further reference

Change Password Option

On home page, the industrial user has to select “industrial login”, and user ID and password with captcha code are to be entered and login to be clicked. The first login shall be with auto generated password, however this password should be changed for security aspects



STEPS FOR FILING OF CONSENT TO OPERATE APPLICATION ONLINE

1. The applicant can apply their consent application by clicking on “apply for consent”. The applicant has to select Consent to operate (CTO) and select the type of consent is required i.e consent to operate require for “ Water /Air / Both Air and Water “.

STEPS REQUIRED BY THE USER FOR FILLING UP CONSENT TO OPERATE (CTO) APPLICATION

Odisha State Pollution Control Board
(Department of Forest and Environment)
Government of Odisha

Online Consent Management & Monitoring System

Supported by MoEF, Govt. of India

Home Consent Management Laboratory Management Waste Management CESS Management Knowledge Base Logout

Apply For Consent

Consent Type* ☐ CTE ☒ CTO

Consent For* ☐ Air ☐ Water ☒ Both(Air and Water) ☐ Brick Kilns ☐ Hotel

Application For* ☒ New ☐ Renew

Next

Welcome mittal industries pvt ltd Date : 31-10-2014

Send us your feedback and suggestions

Click here for any kind complaints or query

- Click on next to get the fee details. Alternatively the fee calculator of the home page can be used for determining the fees applicable to the applicant.
- After the next button user can see a form for fees where there is an option for number of years for which consent to operate is required. User need to fill up all the details.

Then the user will “click to calculate fee”. which will automatically display consent fees applicable for the respective slab depending the RED /ORANGE / GREEN CATEGORY and Investment Slab

Fee	Other	Product	Air Emission	Water & Waste Water Disch.	Documents
Fee Details					
Number of Year:				1 ▼	Starting Date
					Ending Date
Category:				RED A	
Capital Investment (In Lakhs):				500.0	
Fee Applicable (In Rupees):				₹ 30000	Calculate (Click to calculate fee)
Bank Details					
Add		View		Delete	

*** Instructions:**

Please enter number of year you are applying consent for. To enter the DD/Cheque details, use the link as follows: click "Add" add details, "View" to view details and "Delete" link to delete details. To update the details, first delete you want to edit and then add new one.

Click Add button enter details Draft number, Date, Bank name, Branch name, Amount, and go to choose file and attach the scanned copy of Demand

Draft/Cheque.

Bank Details				
DD No./Cheque No.	Date	Bank Name	Branch Name	Amount(In Rs.)
176826	22/03/2010 (select date)	PNB (max 250 chars)	BHUBANESWAR (max 250 chars)	₹ 480000 (max 25 digits)
Add				
Please Attach Scan Copy Of all Drafts/Cheques				
Choose File		No file chosen		Attach
List of DD Details added.				
DD No./Cheque No.	Date	Bank Name	Branch Name	Amount(In Rs.)
67	18/03/2013	sbi	b	₹ 14000.0
Scanned Copy of Drafts/Cheques :				

“other” tab is used user need to fill up all the details

Fee	Other	Product	Air Emission	Water & Waste Water Disch.	Documents
Other Details					
Surrounding of Site		Add		View	Delete
Air Details:-					
Enter All Land /Premises(Maximum 250 characters)					
(CORPORATION)		(VILLAGE PANCHAYAT)		(CANTONMENT)	(PORT TRUST)
(DEFENCE DEPARTMENT)		(STATE GOVERNMENT)		(PROHIBITED AREA)	(OTHERS)
					(example:municiple,central govt,airport authority)
Water Details:-					
If domestic effluent allowed to get mixed in Industrial effluents:				NO	▼
State whether storm water drains are kept separate from Industrial /Domestic effluent drains.				NO	▼
State whether any treatment is given to the domestic waste before allowing to mix with an industrial effluent:				NO	▼
Is sufficient land available/can be made available in case land disposal of effluent is proposed :				NO	▼
Whether an environment management cell is functional:				NO	▼
Whether an environment lab has been established :				NO	▼
Is the industry /factory for which application is made closed on any days of the week,if so give the days on which it is closed :				NO	▼
Effluent toxic :				NO	▼
State if the industrial effluent is					
having unpleasant smell:				NO	▼
irritating :				NO	▼
corrosive :				NO	▼
with colour :				NO	▼
Is there any sudden change of temperature of effluent exceeding 10 degree C at any time:				NO	▼

“Product tab is used to enter product details with quantity ”

Fee	Other	Product	Air Emission	Water & Waste Water Disch.	Documents
Product Expenditure Details					Add View Delete
Product Details					Add View Delete
Raw Material Details					Add View Delete

Do You Want To Save The Application as ☐ Completed ☒ In Progress

Save

“Air Emission” user need to fill up all the details of stack , flue gas emission and Air Pollution Control Details

Fee	Other	Product	Air Emission	Water & Waste Water Disch.	Documents
Air Emission				Action	
Stack Details				Add	View Delete
Flue Gas Emission Details				Add	View Delete
Air Pollution Control Equipment details				Add	View Delete
Climatological And Meteorologic Details				Add	View Delete
Fugitive Emission Details				Add	View Delete
Air Pollution Control System Details				Add	View Delete

*** Instructions:**

There are four sections under Air Emission. Please fill all the details pertaining to Air Emission. To enter the details, use the links as follows:

- click "Add" link to add details
- click "View" link to view details
- click "Delete" link to delete details
- To update the delete, first delete the details you want to edit and then add new one.

After the next button user can see a form for “Water & Waste Water Disch” user need to fill up all the details

Fee	Other	Product	Air Emission	Water & Waste Water Disch.	Documents
Water & Waste Water Disch.				Action	
Source of Water, Use and Consumption Details				Add	View Delete
Waste Water Treatment Details				Add	View Delete
Solid Wastes Details				Add	View Delete
Effluent Details				Add	View Delete
Analysis Report				Add	View Delete
Material Details				Add	View Delete
Details regarding unfavourable stream or tidal conditions				Add	View Delete
Details for disposal proposal				Add	View Delete

*** Instructions:**

There are three sections under W Emiss./Disch. Please fill all the details pertaining to W Emiss./Disch. To enter the details, use the links as follows:<>

- click "Add" link to add details
- click "View" link to view details
- click "Delete" link to delete details
- To update the delete, first delete the details you want to edit and then add new one.

After the next button user can see a form for consent. User need to fill up all the details. And the next important tab is Documents.

- Go to this tab and see the option upload and delete. Upload is for uploading documents and delete is for deleting the already uploaded documents.

Fee	Other	Cost/Expend.	Water & Waste Water Disch.	Air Emission	Documents
Documents Details					
Do You Want To Submit Documents Manually ? <input checked="" type="radio"/> Yes <input type="radio"/> No					
Upload Required Documents				Upload	

- Please select “**yes**” if you want to send the documents By post/by hand

Fee	Other	Cost/Expend.	Water & Waste Water Disch.	Air Emission	Documents
Documents Details					
Do You Want To Submit Documents Manually ? <input type="radio"/> Yes <input checked="" type="radio"/> No					
Upload Required Documents				Upload	

- Please select “**NO**” to upload the required document online.
- Click “upload” button to documents
- Document checklist window, upload the documents here, and if any required document is not mentioned in the check list then click the save button.
- And user will see an option for attach more document. Here user can attach multiple documents one by one, click “Choose File” and select the desired file from computer. Then type the name of document in the text box and click ‘save’ After this, software will ask for the next document. If they don’t need to attach more document then click exit.

Document Name	Document Path
Toposheet	<input type="text"/> <input data-bbox="1166 226 1282 254" type="button" value="Browse..."/>
Site Plan	<input type="text"/> <input data-bbox="1166 275 1282 302" type="button" value="Browse..."/>
Land Ownership Documents (Registration)	<input type="text"/> <input data-bbox="1166 323 1282 350" type="button" value="Browse..."/>
Revenue Department Khasara & Naksha	<input type="text"/> <input data-bbox="1166 371 1282 399" type="button" value="Browse..."/>
Copy of Environmental Clearance (if any)	<input type="text"/> <input data-bbox="1166 420 1282 447" type="button" value="Browse..."/>
Water Balance Chart	<input type="text"/> <input data-bbox="1166 468 1282 495" type="button" value="Browse..."/>
Effluent Treatment Plant Scheme along with Flow Chart	<input type="text"/> <input data-bbox="1166 516 1282 543" type="button" value="Browse..."/>
Copy of Partnership Deed	<input type="text"/> <input data-bbox="1166 564 1282 592" type="button" value="Browse..."/>
Department or copy of Industrial Entrepreneur Memorandum (IEM)	<input type="text"/> <input data-bbox="1166 613 1282 640" type="button" value="Browse..."/>
Project Report	<input type="text"/> <input data-bbox="1166 661 1282 688" type="button" value="Browse..."/>
Environment Impact Assessment Report (if any)	<input type="text"/> <input data-bbox="1166 709 1282 737" type="button" value="Browse..."/>

- Click link "Upload" to upload the document
- Click "Browse" to select the document
- You can select multiple documents at the same time
- Select all the documents by clicking "Browse" button
- Select all the documents by clicking "Browse" button
- Click "Save" button to upload the document
- Message "Document successfully uploaded" will be displayed

1. The user can save this application in his account for making some changes in application, user need to save this application by selecting "In progress"(at the bottom of page).

Do You Want To Save The Application as
☐ Completed
☒ In Progress

Save

2. In progress application will not submitted to OSPCB office and can be modified by the user.
3. Once the applicant filled up the application form completely and upload all the required documents the applicant can select button 'completed' and followed by 'save'.

Do You Want To Save The Application as
☒ Completed
☐ In Progress

Save

4. Then application will be automatically submitted to the Head Office / Regional Office depending upon the type of industry and investment.

NOTE- Please note down the application number for future reference.

Consent Application Details	
Application No : 8375	
Congratulations! Application submitted successfully.	
<small>Your Consent Application application has been received under the Application Number 8375. (Note this number for future communication and know the online status of the application submitted)</small>	
<small>Submitted application is under processing. Please send the following documents by post/by hand. You may ignore sending the documents which have been uploaded online.</small>	

STATUS OF APPLICATION

The status of application can be seen by login the website. The user can see the application status by in their user id Here the status of application is shown at the home page of user Id. There are two tabs 1st is “In progress Application” and the second one is “completed Application. “Completed Application “ is to know with whom the file is pending.

In progress Application / Completed Application

In-progress Application		Completed Application					
Application No	Application Date	Application For	Application Name	Type	Certificate For	Status	Pending With
<u>28266</u>	06-09-2013 03:37	water	mittali industries pvt ltd	CTO	new	In-Progress	RC ADM
<u>70710</u>	09-09-2014 03:28	air	mittali industries pvt ltd	CTO	reNew	In-Progress	RC ADM

Note: The same procedure may be followed in Consent to Operate online application for Consent to Operate(Mines).

After submission of application online, the applicant is required to take a print out of the application form filed online and sign the hard copy of the application and send it along with the original Demand Draft to the Board.

After receiving CTO application online, the application will be processed online by the Board officials. Any clarification / decision on grant / refusal will be communicated to the industry online.